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Our ref: PDH/SG  
Ask for: Peter Hughes  
Date: 25<sup>th</sup> August, 2017

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope School on **Thursday, 7<sup>th</sup> September, 2017**, at 6.00 p.m..

Yours faithfully,

**PETER HUGHES**  
Clerk

## **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**

To consider the minutes of the meeting held on Thursday 6<sup>th</sup> July, 2017.

6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

**Minutes of a meeting of Burnhope Parish Council held in Burnhope School on Thursday, 6<sup>th</sup> July 2017 at 6.00 p.m.**

**Present**

Councillor D. Coates, Chair

Councillors H. Barron, K. Barron, J. Box, B. Henderson, I. McKeag, T. Metcalf and G. Smith.

**In Attendance**

County Councillors J. Considine and O. Johnson and PC I. Nelson

**Apologies for Absence**

Apologies for absence were submitted on behalf of Councillors F. Dawson, A. Gibson and P. Luther.

**Police Report**

PC Nelson presented the Police Report as follows:

- 39 incidents reported
- Stream Valley Farm – damage to signs. This area will soon be “gated” after which there will be no entry to the parking area.
- HAGGRID – B. Russell reported damage to the fencing caused by horses and by children climbing on the fencing. The children were also being abusive.
- Burglary of power tools.
- Attempts to break into cars.
- Scrapyard at Craghead – licence revoked.
- PCSO L. Jackson had visited Burnhope School and addressed the children. Also 20 bikes were security marked.
- Speed Watch – soon to be carried out in Holmside Village and on Holmside Lane.

**Partnership Report**

Councillor Box reported that there would soon be a funding shortfall following applications to the Trust’s funds.

**Community Centre Report**

HAGGRID will become self-financing after July 2017 with insurance cover to pay. The Rose Garden is still in need of funding.

**Minutes**

**RESOLVED** that the Minutes of the meeting of the Parish Council held on 1<sup>st</sup> June 2017 be approved as a correct record.

## **Finance Report**

The Clerk reported on the following payments made since the last meeting: -

<b>Detail</b>	<b>Amount</b>
	£
T. Atkinson & Co. – Retention monies from 2016/2017	283.79
T. Kernohan – Website Work	100.00
JABA – Architectural Fees re War Memorial	1965.50
Four Seasons – Grass-cutting and Soil Removal	1344.00
<b>Total</b>	<b>3693.29</b>

## **Planning Matters**

The Clerk reported the receipt of a letter from John Taylor, Architects Limited, together with a basic preliminary plan in respect of housing proposed for the site at Greenwood Avenue, Burnhope. A copy letter was also attached regarding pre-application advice which had been sent to Durham County Council.

(Councillor T. Metcalf declared an interest in this matter, left the meeting and took no part in the discussion or the voting thereon.)

County Councillor Johnson said that the sale of the site would be completed as soon as possible.

Members unanimously welcomed the proposal which, they believed, would help the village to grow and protect services e.g. school, shops, the Doctor's Surgery etc.

**RESOLVED** that the Clerk advise the Architect that the Parish Council fully supports the housing development proposed for the Greenwood Avenue site.

## **Correspondence**

The Clerk reported upon the following items of correspondence:

- Her Majesty's Revenue and Customs – VAT repayment
- JABA – War Memorial meeting notes 21<sup>st</sup> June and 5<sup>th</sup> July 2017.
- County Durham Association of Local Councils – Council Tax Base – preliminary forecast.
- County Durham Association of Local Councils – Secretariat proposals

## **County Councillor's Report**

County Councillor O. Johnson gave a brief resume of his Cabinet Portfolio responsibilities for the County Council.

## **Details of next meeting**

The next Ordinary Meeting of Burnhope Parish Council will be held at 6:00pm on Thursday 7<sup>th</sup> September 2017 at Burnhope School.